



4 Our Freedom 5K (4OF5K)



2022 Beneficiary Application

Background

ParadeRest, Virginia, a local non-profit organization expressing gratitude to our military, their families, and veterans, will proudly host the 12th Annual 4 Our Freedom 5K run/walk on Saturday, June 4, 2022, with the option to take part virtually during the month of June 2022. The 5K will be held at Panorama Farms for the first time. Panorama Farms, located off Earlysville Road, is Central Virginia's premier private running facility and regularly hosts local and national cross-country events.

The 2022 race will once again benefit local non-profits that support members of the military, veterans, and/or their families in our local community. ParadeRest is currently accepting applications from organizations that meet the eligibility requirements below.

The grant awarded will be based on eligibility and need and could vary anywhere from \$1,000 upwards to a maximum of \$10,000. Actual grants will be paid out after June 2022 and the amount paid to each organization will depend upon the proceeds from the 4 Our Freedom 5K.

Deadlines and Procedures

Application due **January 22, 2022**

Please email your completed application and supporting documents to:

Ty Schieber at ty.schieber@clarityenterprisesolutions.com

The 4OF5K Grants Subcommittee will screen applications and may ask representatives from organizations that apply for funding to attend a follow-on in-person interview.

Successful applicants will be notified that they have been selected. However, the exact amount of the monetary award cannot be determined until the race sponsorship is known (mid-year).

Eligibility

1. Must be an organization that benefits the military, veterans, and their families.
2. Preference given to a local organization serving Central Virginia.
3. Organizations must have proof of current nonprofit and tax exempt status, as defined by Section 501(c)3 of the Internal Revenue Code and the Virginia Tax Code.
4. Organizations must be able to assist the 4OF5K Race Committee to advertise and conduct the race, such as marketing, soliciting sponsorships, pre-race set up, volunteer packet pick up, and race day logistics.
5. Provide evidence that the organization is directed and managed by an active, local/regional, non-paid, volunteer Board of Directors that meets at least quarterly each year, and effectively manages the affairs of the organization.
6. Be able to supply the most recent Fiscal Year IRS 990.

Information Required in Support of Application

There is no specific format or template for applications. However, ParadeRest will give preference to applications that provide the following:

- 1) Organization information (address, phone number, website address)
- 2) Contact person's name, title, phone, email
- 3) Organization's mission statement
- 4) A listing of the primary programs and services of your organization
- 5) Number of military, veterans, and/or family members served by your organization in the past 12 months and the number you expect to serve in the next 12 months.
- 6) A statement requesting a specified amount of funding, and a corresponding statement explaining how any funds received from the 4OF5K race will be used to benefit members of the military, veterans, and/or their families at no cost to their constituents within Virginia Planning District 10 (the City of Charlottesville, and the surrounding counties of Albemarle, Fluvanna, Greene, Louisa and/or Nelson).

7) A statement that the organization will agree to provide a Final Report at the end of calendar year 2022, signed by the Executive Director/President, that outlines how the organization expended (or is expending) the funding provided to benefit members of the military, veterans, and/or their families in our local community.

8) There are many organizational tasks that need to occur in the months and weeks leading up to the race, as well as on race day. Please provide a statement noting how your organization and personnel may be able to assist the 4OF5K Race Committee to advertise and conduct the race, such as marketing, soliciting sponsorships, pre-race set up, volunteer packet pick up, and race day logistics.

9) Proof of current nonprofit and tax exempt status, as defined by Section 501(c)3 of the Internal Revenue Code and the Virginia Tax Code.

10) Evidence that the organization is directed and managed by an active, local/regional, non-paid, volunteer Board of Directors that meets at least quarterly each year, and effectively manages the affairs of the organization.

11) Copy of most recent Fiscal Year IRS 990

For more information, please visit the 4OF5K website at www.4ourfreedom5k.com or contact Ty Schieber to discuss your eligibility at ty.schieber@clarityenterprisesolutions.com. Help in completing your application can also be given, by contacting Bethan Browning at bbrowning@paraderestva.org.